

# REGULATORY COUNSEL

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## **Description of Duties**

Develops policies and programs that affect tobacco product regulation. Drafts and critically reviews policies and program proposals and decisions on tobacco product regulation and compliance and enforcement activities. In developing regulations, compliance strategies, and other written statements of agency policies, the regulatory counsel consults with staff at all levels of FDA to identify issues and areas of concern.

## **Qualifications**

- The experience requirement for the GS-9 level may be met by a master's or equivalent graduate degree or two (2) full years of academic graduate level education leading to such a degree or LL.B. or J.D., which is directly related to the duties of the position. A combination of education (coursework equivalent to a major) and experience may be considered.
- U.S. citizenship is required.

## **Education**

An official transcript, unofficial transcript, or a list including courses, grades earned, completion dates, and quarter and semester hours earned may be required. If you are using education completed in foreign colleges or universities to meet the qualification requirements, you must show that the education credentials have been evaluated by a private organization that specializes in interpretation of foreign education programs and such education has been deemed equivalent to that gained in an accredited U.S. education program; or full credit has been given for the courses at a U.S. accredited college or university. For further information, click on: [foreign education](#).

*Note: Please review each grade announcement for the specific qualifications and specialized experience.*

## **Grade (Salary) Level**

Federal General Schedule (GS) grade levels at which Regulatory Counsels are commonly filled are:

- GS-09 through GS-13 (\$54,972.00 to \$123,234.00 / Per Year)

## **Geographic Locations**

Regulatory Counsels are located at FDA Headquarters in Silver Spring, MD