

FDA Staff Manual Guides, Volume I – Organizations and Functions

Department of Health and Human Services

Food and Drug Administration

Human Foods Program

Office of Surveillance Strategy and Risk Prioritization

Effective Date: May 13, 2024

1. Office of Surveillance Strategy and Risk Prioritization (DCRG).

- A. Leads overall surveillance strategy development, oversight, and associated activities through a comprehensive, integrated approach to detect and assess hazards (new and emerging risks), and to assess the overall state of the food supply, including prevalence of various hazards across commodities.
- B. Develops and facilitates public health analytics and signal detection for the Human Foods Program (HFP), including statistical and epidemiological support for risk managers and laboratory programs.
- C. Designs and evaluates dynamic, integrated work planning approach that optimizes HFP resource allocation. Includes the Food and Drug Administration's (FDA) activities and ensures coordination with state and other regulatory partners.
- D. Leads and conducts scientific assessments and communication of findings, primarily in the areas of exposure assessments, risk assessments, consumer and industry impact assessments, and development and use of predictive and evaluative risk models and decision support tools.
- E. Leads public health risk ranking and the initial application of prioritization criteria for HFP risk management strategies and associated resources.
- F. Collaborates and consults with risk managers in other HFP Offices on hazard identification and characterization, on the results of risk assessments, and on the development of risk management strategies for addressing priorities.
- G. Guides, in coordination with the HFP's Strategic Planning, application of established, risk-informed priorities for multi-year research, sampling, and

inspections planning, including associated communications and guidance for policy implementation.

- H. Leads HFP's design of evaluations and certain scientific studies, primarily those that assess the efficacy and impact of risk management strategies. Conducts and oversees evaluations for these outcome and impact evaluations. Coordinates with HFP offices and the FDA's Planning, Evaluation, and Risk Management programs on these activities.

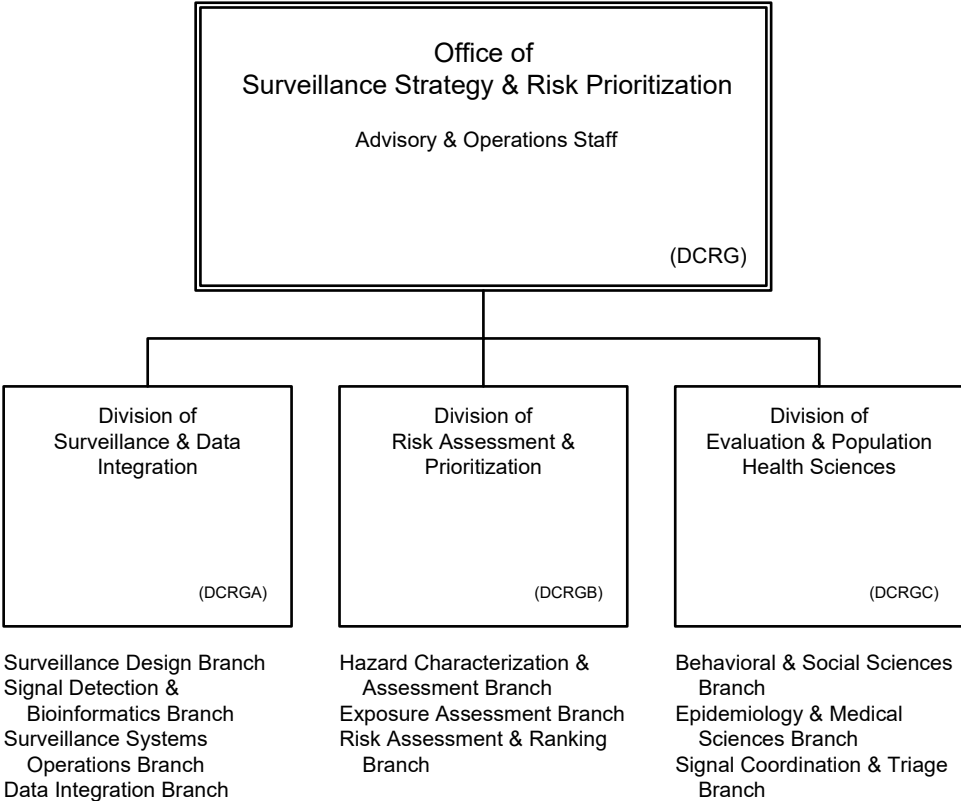
2. Advisory and Operations Staff (DCRG1).

- A. Ensures full Office participation in crosscutting planning and management of initiatives, workgroups, and decision bodies to provide appropriate representation and technical expertise.
- B. Provides leadership, coordination, and expertise on activities within the Office and across the HFP for the development and implementation of the surveillance strategy for assessing the food supply and addressing risk priorities.
- C. Provides leadership, coordination, and expertise on activities within the Office and across the HFP for ranking public health risks to inform risk prioritization, and the leadership, development, and implementation of risk priorities and deprioritization of activities for the HFP.
- D. Coordinates activities across the HFP related to risk-based decision-making, (e.g., regularly consulting and working with risk managers for developing strategies to address risk priorities, in close coordination with the HFP Executive Programs and Strategic Planning functions).
- E. Serves as primary interface for the Resource Management function to advise on estimates of resourcing/funding of substantive investments in strategies that address risk priorities, and with the HFP Executive Programs and Strategic Planning functions on similar endeavors such as helping steward alignment across different planning activities.
- F. Houses cross-cutting project managers who ensure timely and successful completion of tasks, projects, and deliverables.
- G. Executes the Office's Division-level budget planning and financial management and serves as a secondary interface with the HFP Resource Management function, collaborating on implementing activity-based management and reporting processes.
- H. Develops and implements internal policies for human resources, contracting, timekeeping, and travel, and manages these functions for the Office.

3. Authority and Effective Date.

The functional statements for the Office of Surveillance Strategy and Risk Prioritization were approved by the Secretary of Health and Human Services on March 5, 2024 and effective on May 13, 2024.

**Department of Health and Human Services
Food and Drug Administration
Human Foods Program
Office of Surveillance Strategy and Risk Prioritization**



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The following is the Department of Health and Human Services, Food and Drug Administration, Human Foods Program, Office of Surveillance Strategy and Risk Prioritization organization structure depicting all the organizational structures reporting to the Director:

Advisory and Operations Staff (DCRG1)

Division of Surveillance and Data Integration (DCRGA)

Division of Risk Assessment and Prioritization (DCRGB)

Division of Evaluation and Population Health Science (DCRGC)

These organizations report to the Division of Surveillance and Data Integration (DCRGA):

Surveillance Design Branch (DCRGA1)

Signal Detection and Bioinformatics Branch (DCRGA2)

Surveillance Systems Operations Branch (DCRGA3)

Data Integration Branch (DCRGA4)

These organizations report to the Division of Risk Assessment and Prioritization (DCRGB):

Hazard Characterization and Assessment Branch (DCRGB1)

Exposure Assessment Branch (DCRGB2)

Risk Assessment and Ranking Branch (DCRGB3)

These organizations report to the Division of Evaluation and Population Health Science (DCRGC):

Behavioral and Social Sciences Branch (DCRGC1)

Epidemiology and Medical Sciences Branch (DCRGC2)

Signal Coordination and Triage Branch (DCRGC3)