

FDA Staff Manual Guides, Volume I – Organizations and Functions

Department of Health and Human Services

Food and Drug Administration

Human Foods Program

**Office of Coordinated Outbreak Response, Evaluation,
and Emergency Preparedness**

Division of Response

Effective Date: May 13, 2024

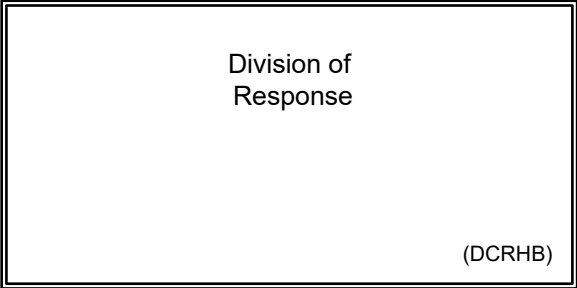
1. Division of Response (DCRHB).

- A. Coordinates outbreak and non-outbreak emergency actions with Human Food Program (HFP) internal and external stakeholders. Provides leadership and direction for all outbreaks and non-outbreak emergencies within its responsibilities.
- B. Coordinates information flow across organizations during response efforts.
- C. Prioritizes efforts, sets objectives, directs resources, and provides guidance to the on-field investigational activities in collaboration with Food and Drug Administration's (FDA's) inspections and investigations programs and HFP stakeholders.
- D. Prepares strategic incident plans in consultation with regulatory stakeholders.
- E. Coordinates with the office's other divisions on documentation of outbreak-related activities, data, and findings.

2. Authority and Effective Date.

The functional statements for the Division of Response were approved by the Secretary of Health and Human Services on March 5, 2024 and effective on May 13, 2024.

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The following is the Department of Health and Human Services, Food and Drug Administration, Office of Coordinated Outbreak Response, Evaluation and Emergency Preparedness, Division of Response organization structure depicting all the organizational structures reporting to the Director: