

**FDA Staff Manual Guides, Volume I – Organizations and Functions**

**Department of Health and Human Services**

**Food and Drug Administration**

**Human Foods Program**

**Office of Laboratory Operations and Applied Science**

**Office of Regulatory Testing and Surveillance**

**Division of Science Program Coordination**

Effective Date: May 13, 2024

**1. Division of Science Program Coordination (DCRMAA).**

- A. Serves as the Food and Drug Administration (FDA) National Program Office of the Food Emergency Response Network (FERN).
- B. Manages the technical aspects of laboratory grants and cooperative agreements with State, local, tribal, and territorial (SLTT) laboratory partners.
- C. Provides oversight and management of the technical review program for private laboratory testing of imported FDA regulated products. Provides technical input and support for the implementation of the Food Safety Modernization Act Laboratory Accreditation for Analysis of Foods (LAAF) Rule.
- D. Provides day to day subject matter expertise and technical support and service to regulatory testing of human and animal food.
- E. Provides input as subject matter experts in the development of new or modified scientific and analytical compliance policies and regulatory sample testing procedures for all human and animal food regulated by the FDA.
- F. Participates in the development and maintenance of and/or oversees global laboratory networks and sample surveillance and data collection programs.
- G. Collaborates with the appropriate Human Foods Program (HFP) offices to review and clear appropriate sections in food program compliance programs and assignments.

- H. Collaborates with the appropriate HFP offices to contribute to the development of assignments and timelines for laboratory testing requirements and tracks progress and metrics.
- I. Tracks laboratory testing in support of FDA Coordinated Outbreak Response and Evaluation (CORE) related events.

## **2. Microbiology Branch (DCRMAA1).**

- A. Provides day to day microbiology subject matter expertise and technical support and service to regulatory testing of human and animal food.
- B. Provides input as microbiology subject matter experts in the development of new or modified scientific and analytical compliance policies and regulatory sample testing procedures for all human and animal food regulated by the FDA.
- C. Participates in the development and maintenance of and/or oversees global laboratory networks and microbiology sample surveillance and data collection programs.
- D. Collaborates with the appropriate HFP offices to review and clear appropriate microbiology sections in food program compliance programs and assignments.
- E. Collaborates with the appropriate HFP offices to contribute to the development of assignments and timelines for microbiology laboratory testing requirements and tracks progress and metrics.
- F. Tracks laboratory testing in support of FDA CORE related events.
- G. Leads and participates in intra and inter-FDA workgroups for the advancement and/or harmonization of microbiological programs, systems, methods, and data gathering.
- H. Represents the FDA at conferences, meetings, symposiums and other outreach activities with government, industry, academia, and international stakeholders.

## **3. Chemistry Branch (DCRMAA2).**

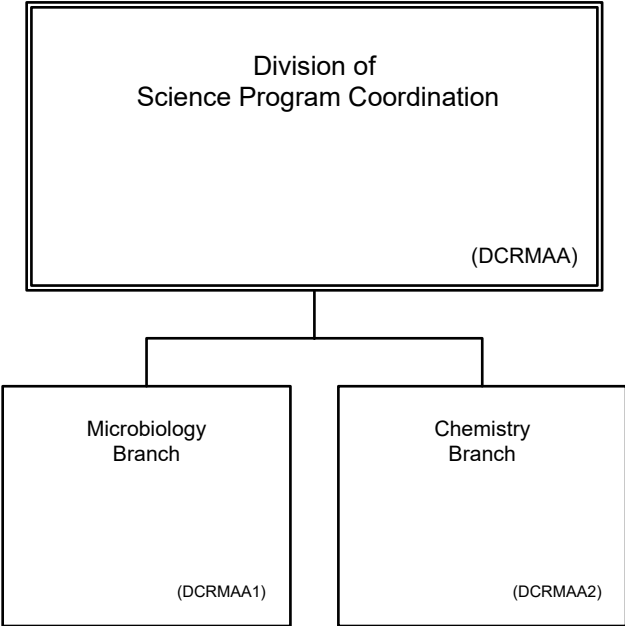
- A. Provides day to day chemistry subject matter expertise and technical support and service to regulatory testing of human and animal food.
- B. Provides input as chemistry subject matter experts in the development of new or modified scientific and analytical compliance policies and regulatory sample testing procedures for all human and animal food regulated by the FDA.

- C. Participates in the development and maintenance of and/or oversees global laboratory networks and chemistry sample surveillance and data collection programs.
- D. Collaborates with the appropriate HFP offices to review and clear appropriate chemistry sections in food program compliance programs and assignments.
- E. Collaborates with the appropriate HFP offices to contribute to the development of assignments and timelines for chemistry laboratory testing requirements and tracks progress and metrics.
- F. Leads and participates in intra and inter-FDA workgroups for the advancement and/or harmonization of chemistry programs, systems, methods, and data gathering.
- G. Represents the FDA at conferences, meetings, symposiums and other outreach activities with government, industry, academia, and international stakeholders.

**4. Authority and Effective Date.**

The functional statements for the Division of Science Program Coordination were approved by the Secretary of Health and Human Services on March 5, 2024, and effective on May 13, 2024.

**Department of Health and Human Services  
Food and Drug Administration  
Human Foods Program  
Office of Laboratory Operations and Applied Science  
Office of Regulatory Testing and Surveillance  
Division of Science Program Coordination**



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Effective Date: May 13, 2024

The following is the Department of Health and Human Services, Food and Drug Administration, Human Foods Program, Office of Laboratory Operations and Applied Science, Office of Regulatory Testing and Surveillance, Division of Science Program Coordination organization structure depicting all the organizational structures reporting to the Director:

Microbiology Branch (DCRMAA1)

Chemistry Branch (DCRMAA2)