

FDA STAFF MANUAL GUIDES, VOLUME II - DELEGATIONS OF AUTHORITY

ADMINISTRATIVE - PERSONNEL

AUTHORITY TO RESTORE ANNUAL LEAVE

Effective Date: 11/12/2004

1. AUTHORITY DELEGATED.

To approve the determination that conditions exist which permit restoration of annual leave under the provisions of section 6304 of Title 5, U.S.C.

2. TO WHOM DELEGATED.

For their respective organizations, Deputy Commissioners; Associate Commissioners; Chief Counsel; Center Directors; Director, Office of Management, CDER; Director, Office of Management, CBER; Director, Office of Management Systems, CFSAN; Associate Director for Management and Systems, CDRH; Director, Office of Management, CVM; Deputy Center Director for Management, NCTR, and Associate Director, Office of Management Services; Director, Office of Resource Management, ORA; Director, Office of Executive Operations, Office of Management (OM), Office of the Commissioner (OC); Regional Food and Drug Directors; District Directors; Director, Office of Equal Opportunity; Director, Office of Orphan Products Development; Special Agent in Charge, Office of Internal Affairs, ORA; Director, Director, Office of Management Programs; Director, Office of Financial Management; Director, Office of Shared Services; Chief Information Officer (CIO), Office of the Chief Information Office, and directors of facilities located outside the Washington metropolitan area.

All previous delegations of authority inconsistent with the provisions of this delegation are superseded.

3. LIMITATIONS.

Officials to whom this authority is delegated may not exercise this authority if they are in the immediate organizational units affected by the exigency or if their leave would be affected by the decision.

4. REDELEGATION AND CERTIFICATION.

These authorities may not be redelegated. Delegates must be knowledgeable about the legal, regulatory, and policy requirements involved.

5. EFFECTIVE DATE.

This delegation was signed by Jeffrey M. Weber, Associate Commissioner for Management, on November 12, 2004.