

SMG 1211.10

FDA Staff Manual Guides, Volume I – Organizations and Functions

Department of Health and Human Services

Food and Drug Administration

Center for Biologics Evaluation and Research

Office of Management

Effective Date: January 6, 2022

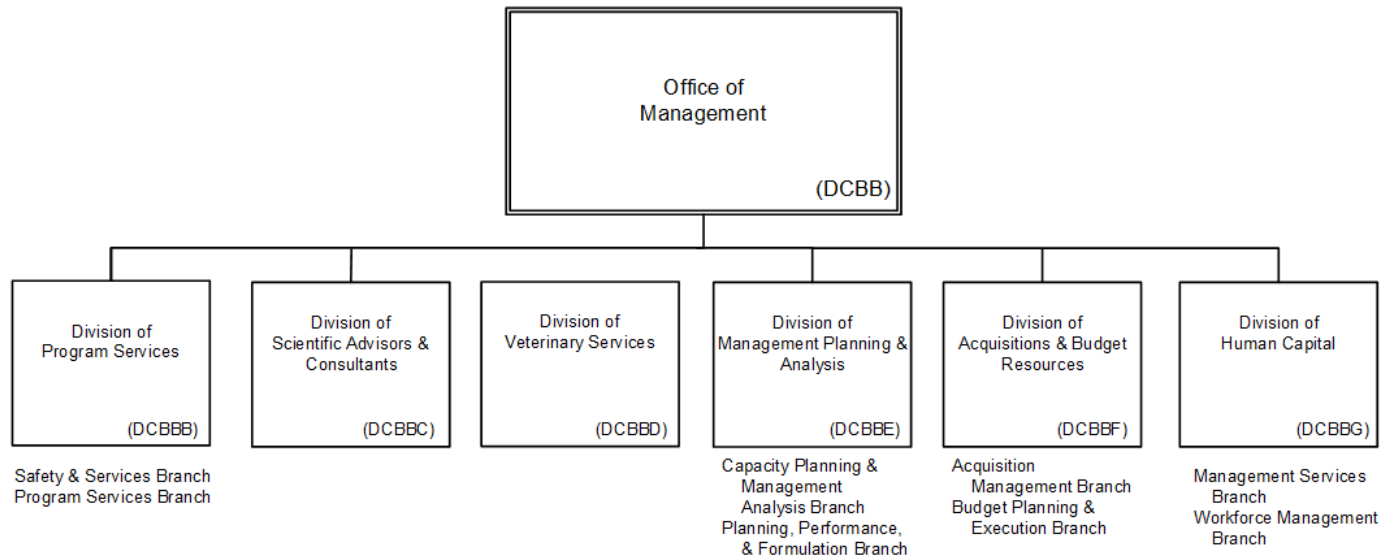
1. Office of Management (DCBB).

- A. Monitors the development and operation of strategic planning systems for Center activities and resource allocations and advises the Center Director on Center administrative policies and guidelines.
- B. Provides leadership and direction for the management and administrative interface with the Agency, the Department and other Federal Agencies.
- C. Plans and directs Center operations related to financial, personnel, administrative, and safety management services.
- D. Directs Center programs involving use of scientific advisors, consultants and committees.
- E. Manages studies designed to improve processes and resource allocations in the Center.
- F. Advises the Center and coordinates with the Agency on contract and grant proposals.
- G. Provides direction and expertise on all veterinary services provided to the Center.

2. Authority and Effective Date.

The functional statements for Office of Management were approved by the Deputy Secretary of Health and Human Services and effective on January 6, 2022.

**Department of Health and Human Services
Food and Drug Administration
Center for Biologics Evaluation and Research
Office of Management**



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The following is the Department of Health and Human Services, Food and Drug Administration, Center for Biologics Evaluation and Research, Office of Management organization structure depicting all the organizational structures reporting to the Director:

Office of Management (DCBB)

These organizations report to the Office of Management:

Division of Program Services (DCBBB)

Division of Scientific Consultants and Advisors (DCBBC)

Division of Veterinary Services (DCBBD)

Division of Human Capital (DCBBG)

Division of Acquisitions and Budget Resources (DCBBF)

Division of Management Planning and Analysis (DCBBE)

These organizations report to the Division of Program Services:

Safety and Services Branch (DCBBB4)

Program Services Branch (DCBBB1)

No organizations report to the Division of Scientific Consultants and Advisors.

No organizations report to the Division of Veterinary Services.

These organizations report to the Division of Human Capital:

Management Services Branch (DCBBG1)

Workforce Management Branch (DCBBG2)

These organizations report to the Division of Acquisitions and Budget Resources:

Acquisition Management Branch (DCBBF1)

Budget Planning and Execution Branch (DCBBF2)

These organizations report to the Division of Management Planning and Analysis:

Capacity Planning and Management Analysis Branch (DCBBE1)

Planning, Performance, and Formulation Branch (DCBBE2)