

SMG 1352.2

FDA Staff Manual Guides, Volume I – Organizations and Functions

Department of Health and Human Services

Food and Drug Administration

Center for Tobacco Products

Office of Management

Division of Financial Management

Effective Date: December 14, 2018

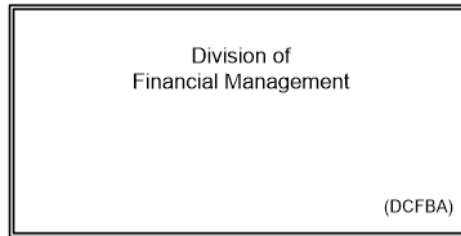
1. Division of Financial Management (DCFBA).

- A. Analyzes Center resource needs and formulates and develops annual budget requests for the Center.
- B. Coordinates annual Center spend plan and tracks execution of this plan.
- C. Provides oversight for financial budget formulation and execution activities for the Center and serves as the liaison to the FDA financial management offices.
- D. Provides oversight of Center user fee program and serves as liaison between the Center and the Office of Finance, Budget, and Acquisition (OFBA) / Office of Financial Management (OFM) / Division of User Fees (DUF) for User Fees activities to monitor fee collections.

2. Authority and Effective Date.

The functional statements for the Division of Financial Management were approved by the Secretary of Health and Human Services and effective on December 14, 2018.

**Department of Health and Human Services
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The following is the Department of Health and Human Services, Food and Drug Administration, Center for Tobacco Products, Office of Management, Division of Financial Management organization structure depicting all the organizational structures reporting to the Division Director:

Division of Financial Management (DCFBA)