

**SMG 1357.4**

**FDA Staff Manual Guides, Volume I – Organizations and Functions**

**Department of Health and Human Services**

**Food and Drug Administration**

**Center for Tobacco Products**

**Office of Compliance and Enforcement**

**Division of State Programs**

Effective Date: December 14, 2018

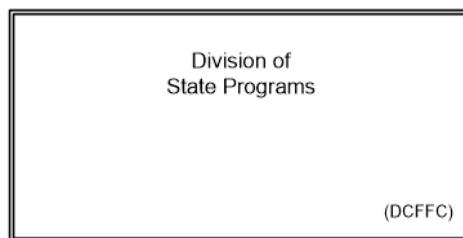
**1. Division of State Programs (DCFFC).**

- A. Coordinates, develops, and directs State compliance and enforcement programs.
- B. Coordinates, develops, and directs the compliance check inspections of tobacco product retailers to determine a retailer's compliance with federal laws and regulations.
- C. Provides training of Federal, State and Territorial compliance personnel.
- D. Responds to inquiries and investigates complaints related to retailer enforcement. Advises actual or potential retailers concerning the requirements of the law and regulations.
- E. Provides technical support and guidance in the development and review of compliance regulations, guidance documents, strategies, training programs, and policies to ensure that regulated tobacco products meet labeling and advertising requirements.
- F. Develops enforcement actions against retailers that result from state compliance check inspections.

**2. Authority and Effective Date.**

- G. The functional statements for the Division of State Programs were approved by the Secretary of Health and Human Services and effective on December 14, 2018.

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The following is the Department of Health and Human Services, Food and Drug Administration, Center for Tobacco Products, Office of Compliance and Enforcement, Division of State Programs organization structure depicting all the organizational structures reporting to the Division Director:

Division of State Programs (DCFFC)