

**FDA Staff Manual Guides, Volume I – Organizations and Functions**

**Department of Health and Human Services**

**Food and Drug Administration**

**Center for Drug Evaluation and Research**

**Office of Pharmaceutical Quality**

**Office of Biotechnology Products**

**Division of Biotechnology Review and Research IV**

Effective Date: December 14, 2018

**1. Division of Biotechnology Review and Research IV (DCDLAD).**

- A. Protects and advances the public health through review, regulation, and research of biological products and biosimilar biological products as specified by the Public Health Service (PHS) Act and applicable provisions of the Federal Food Drug & Cosmetic (FD&C) Act.
- B. Provides risk-based product quality analyses which evaluate the manufacturer's claims that the quality of a biological product assures the clinical outcomes of the label claim and that, through characterization of both product and associated manufacturing processes, these products are not adulterated.
- C. Reviews, evaluates and takes appropriate action on investigational new drug applications (INDs) related to therapeutic biological products and subsequent amendments. Actions may include approval or disapproval of research plans and phase appropriate lifecycle management of process control.
- D. Provides risk-based quality assessments recommending denial of license applications or the withdrawal of approved licenses as specified in the PHS Act.
- E. Conforms with office procedures governing the evaluation of biological therapeutic products.
- F. Provides subject matter expertise in the development of policies and procedures governing the quality assessment of Center for Drug Evaluation and Research

regulated products supporting the policies of the Office of Pharmaceutical Quality, the PHS Act and applicable provisions of the FD&C Act.

- G. Plans and conducts mission-critical research within the Division on the development, manufacture, testing, and molecular actions of therapeutic biological products in order to assure a scientific basis for establishment standards for safety, purity, potency, and effectiveness of biological therapeutic products, anticipate emerging technologies, and enable the timely provision of biological products to meet patient needs.
- H. Enables collaborative research and management of contract-supported activities in the areas of immunology, biochemistry, and chemistry, required for regulation of therapeutic biological products.
- I. Participates in inspections and investigations of manufacturing facilities as directed by the office.
- J. Administers applicable provisions of the FD&C Act as they pertain to certain devices and drugs that are under the jurisdiction of the division.
- K. Cooperates with other Agency components and outside organizations on a variety of issues related to products assigned to the division, including evaluation of adverse reactions, adequacy of directions for use and warnings, and other information in proposed labeling for products regulated by the division.
- L. Assures compliance and responsible stewardship of federal assets and resources. This includes providing a work atmosphere supporting respect for diversity in the workforce and continued professional development.

## **2. Authority and Effective Date.**

The functional statements for the Division of Biotechnology and Research IV were approved by the Secretary of Health and Human Services and effective on December 14, 2018.

**Department of Health and Human Services  
Food and Drug Administration  
Center for Drug Evaluation and Research  
Office of Pharmaceutical Quality  
Office of Biotechnology Products  
Division of Biotechnology Review & Research IV**

Division of  
Biotechnology Review & Research IV

(DCDLAD)

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Staff Manual Guide 1280.24  
Organizations and Functions  
Effective Date: December 14, 2018

The following is the Department of Health and Human Services, Food and Drug Administration, Center for Drug Evaluation and Research, Office of Pharmaceutical Quality, Office of Biotechnology Products, Division of Biotechnology Review & Research IV organizational structures depicting all the organizational structures reporting to the Director.

Division of Biotechnology Review & Research IV (DCDLAD).