

**FDA-Industry PDUFA VI IT Subgroup Meeting**  
**January 19, 2016, 3:00 – 5:00 pm**  
**FDA White Oak Campus, Silver Spring, MD**  
**Building 22, Room 1309**

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**Participants**

FDA

Brad Wintermute	OIMT
Ron Fitzmartin	CDER
Virginia Hussong	CDER
Mark Gray	CBER
Hilmar Hamann	CDER
Urvi Shah	CDER

Industry

Sandy Milligan	PhRMA (Merck)
Mike Levy	PhRMA
David Donohue	PhRMA (GlaxoSmithKline)
Michelle Rohrer	BIO (Genentech Roche)

**FDA / Industry Commitment Letter Discussions**

FDA and Industry reviewed a draft commitment letter that contained previously discussed proposals to improve the efficiency of human drug review by utilizing consistent and predictable Electronic Submissions System and Processes. FDA and Industry also clarified specific language related to validation criteria, process documentation, and PDUFA initiatives to support strategic planning. Both parties agreed that the draft commitment letter language was ready to be reviewed by the larger team.

FDA and Industry discussed preliminary metrics and targets associated with submission size, system availability, and upload throughput.

**Plan for Future Meetings**

FDA and the Industry agreed to continue discussing preliminary metrics and targets.

There were no other substantive proposals, significant controversies, or differences of opinion discussed at this meeting.